

## MINOR WORK REQUEST FORM

Tiecom Pty. Ltd.  
PH: 03 9929 7700  
ACN 091 607 402 ABN 68 321 723 026  
P.O. Box 153 South Melbourne, VIC 3205

**Please Fax or Email Completed Form to:**  
03 9929 7799  
[service@tiecom.com.au](mailto:service@tiecom.com.au)  
PH: 03 9929 7700

<b>Customer Name:</b>	<b>Your reference Number:</b>	<b>Date:</b>
<b>Contact Name:</b> <b>Email:</b>	<b>Phone No.:</b>	<b>Fax No.:</b>
<b>Billing Address:</b>	<b>Delivery Address:</b>	

**Description of work required:**

**If requesting new handset, please include description: (e.g. Model/Type/Colour):**

<b>Date Work Required:</b>	<b>System Type :</b>
<b>If requesting extension work, is cabling required?</b>	

Tiecom will schedule work as near to the required date as possible, subject to available resources.

**Payment terms: 30 Days from Invoice Date**